



Create a
Simple
Command
Center



The Quick Start Guide



Welcome

Hi, there! 😊

The purpose of this quick start guide is to provide you with tips to get you started with the process of creating a command center.

These tips can be easily applied to most situations. However, keep in mind that your process may require more details based on the size and complexity of your command center.

Either way, make sure to focus on the purpose!

Lynelle



Purpose

Identify the problem

(i.e. What's currently happening?, What do you want to fix?)

Find a solution: *draw a picture of your ideal command center*





Users

Who will be using the command center?
(e.g. kids, family, you)



Space Requirements

Ask yourself, what type of space and how much space will be needed?
(Be specific: near entryway, 2nd floor, etc.)





Location

Identify three ideal locations based on your space requirements, and list the pros and cons of each location.

location #1

location #2

location #3

pros

cons

	location #1	location #2	location #3
pros			
cons			



Budget

*your command center project
has a budget of:
\$ _____*

Make a list of supplies that you need and their estimated cost:

Supplies needed	Estimated cost



By now, you should have a better idea of what type of command center you need to meet your needs. After reviewing your budget, don't be afraid of making adjustments to your supplies list or even the location.

have fun!